

Pre-mortem sheet

PROJECT

FACILITATOR

SESSION DATE

1 It is six months from now and the project failed. Why?

everyone writes, nobody debates yet

REASON IT FAILED

RAISED BY

2 The causes that matter most

vote, keep the top three

CAUSE

VOTES

3 What we do now so it does not happen

each action has an owner

PREVENTIVE ACTION

OWNER

BY WHEN

Stipulate failure; do not soften
the prompt.

Leader speaks first, once.

Round-robin, one item each.

End in owned actions, not vibes.

After the plan, before the work, in 20 to 30 minutes. The output goes straight into the risk register.